United States Department of State



Foreign Affairs Handbook

4 FAH-1 – Account Structure and Classification Codes

Change Transmittal: FMH-47 **Date:** September 26, 2005

4 FAH-1 H-260, H-320, and H-620 UPDATES

Changes

- Revisions since the last update are listed in paragraph 4 below. They appear in *dark magenta italics* in the handbook. Other than formal titles, the dark magenta italics will be removed the next time the material is updated. Only current changes will appear in dark magenta italics. Dark magenta italics provide a historical record of changes.
- 2. **Change Transmittal** has replaced the term Transmittal Letter. Change Transmittal was selected as being more appropriate in this age of electronic information transmission. The FAM volume's Change Transmittal acronym and numerical series remains in place.
- 3. The updated subchapters are: H-260, H-320, and H-620.

4. 4 FAH-1 H-260 (pages 1-8 of 8):

- Established a new point limitation for two funds (19X8821.6 and 19x8822.6) under section 4 FAH-1 H-262.
- Reorganized the funds by moving the receipt accounts under section 4 FAH-1 H-262 and the expenditure accounts under section 4 FAH-1 H-263.
- Updated the office symbols in the financial coordinator column.
- Updated the titles in the title and purpose column, added receipt account 19X8812.1 to section 4 FAH-1 H-262, and added expenditure accounts 19X8166, 19X8167, 19X8271, and 19X8272 to section 4 FAH-1 H-263. The additional receipt account already

has a corresponding expenditure account in section 4 FAH-1 H-263 and the additional expenditure accounts already have corresponding receipts accounts in section 4 FAH-1 H-262.

4 FAH-1 H-320:

Section 4 FAH-1 H-323 (pages 4 of 7)

- Changed fund symbols by adding a .1 limitation to symbols 19X8821 and 19X8822 that did not have a point limitation.
- Changed the .5 limitation to .6 on symbols 19X8821 and 19X8822 for report codes 9920 and 9921 respectively.

4 FAH-1 H-620:

Section 4 FAH-1 H-621.6 (page 6 of 12):

- Added fund 19X6755 with two new revenue source codes (ABDJ and ABDK).
- Discontinued revenue source codes ADBA through ADBF as of 10/01/05.

Section 4 FAH-1 H-621.8 (pages 7-10 of 12):

- Changed the .5 limitations to .6 in first paragraph.
- Added several point limitations for 19X8186 with the same revenue source code.
- Added a .1 limitation to funds 19X8821 and 19X8822 with no point limitation and changed the current .5 limitation to a .6 limitation for 19X8821 and 19X8822.

Filing Instructions (Paper Copies)

- 1. Remove and destroy the text of the old subchapters 4 FAH-1 H-260, H-320, and H-620, and replace them with the attached subchapters.
- 2. After inserting the material in the binder, insert this change transmittal letter immediately following the CT Checklist, then fill in the entry line for CT:FMH-47 and initial.

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(RM/FPRA/FPMC)